



## Focus on Unity in Education SCHOLARSHIP: LETTER OF RECOMMENDATION

(Note: Parents, guardians, friends and immediate family members are NOT eligible to write the letter of recommendation.)

To Whom It May Concern:

The below named applicant is applying for a \$1,000 scholarship to be awarded by Focus on Unity in Education. The scholarship is designed to celebrate accomplishments, as well as promote and foster educators of the future. The application is non-discriminatory. All eligible graduating seniors are encouraged to apply. Your cooperation in providing this information will be important for the committee to consider when selecting award recipients.

- **Please write a 1-2-page letter of recommendation describing the applicant's character; school, community and civic leadership abilities; potential to succeed, and evidence of the student's strengths and weaknesses, etc.**
- **Sign and date your letter.**

I am writing this letter of recommendation on behalf of the following student:

Student's Name: \_\_\_\_\_

Recommendation Completed by: \_\_\_\_\_

Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

Signature of Reference: \_\_\_\_\_

Date: \_\_\_\_\_

**Thank You!**